

Eldora-New Providence Schools Board of Education
Regular Meeting

May 11, 2020 - District Office Board Room

The meeting of the board was held electronically as permitted by Code of Iowa Section 21.8 and originated from the ENP District Office Board Room.

Present: Board Members: Maggie VanderWilt, Nick LaVelle, Jay Stanish, Marc Anderson, Emily Herring, and Jared Cook, Greg Salvo joined during the meeting, Superintendent Dr. Adam Zellmer and Board Secretary Cindy Bierle, High School Principal Mike Rundall, Facility Manager Mike May and Technology Director Dustin Hughson, IF newspaper Matt Rezac and visitors.

Call Meeting to Order

The meeting was called to order at 6:30 p.m. by President Maggie VanderWilt with the reading of the mission statement “Embracing today’s challenges, preparing for tomorrow’s world.”

Discuss/Action Consent Agenda

Motion by Jay Stanish seconded by Marc Anderson to approve the consent agenda. Dr. Zellmer informed the board of the resignation from Jan Piper; recommendations for Brittany Steppe as elementary secretary, Ashley Davis as fall concessions sponsor, and Nick Eller as head girls’ basketball coach; transfers for Carey Winter from kindergarten to Title I and Maggie Roy from first grade to kindergarten; and an amended agreement with the State Training School to use the kitchen facilities, changing to the high school and earlier than originally planned. All voted in favor. The motion carried. Included in the consent agenda along with the agenda, April regular meeting minutes, report of disbursements, and financial report were the following items: a staff resignation from Jan Piper as high school special ed para; staff recommendations for Brittany Steppe as elementary secretary, Ashley Davis as fall concessions sponsor, and Nick Eller as high school girls’ basketball coach; staff transfers for Carey Winter from kindergarten teacher to Title I teacher and Maggie Roy from first grade teacher to kindergarten teacher; renewal of shared contracts with Hubbard-Radcliffe (Food Service Director, Transportation Director, Athletic Director, English as Second Language Teacher, and Web Master); renewal of lease agreement between Eldora Children’s Center, Inc. and E-NP CSD; and an amended lease agreement between the State Training School for Boys and E-NP CSD.

Public Report Time – None.

School Board Recognition – Dr. Zellmer thanked the board for their service to the students and staff of E-NP CSD and South Hardin communities.

Discuss/Action Class of 2020 Candidates for Graduation

Dr. Zellmer informed the board the District was using 3rd quarter grades and giving students the option to make up missing work in order to improve their grades. He also noted the Graduation Ceremony is currently scheduled for June 28th at 1:30 p.m. and the District will make a decision two weeks prior to that date what the ceremony will look like logistically based on current needs.

Motion by Jared Cook seconded by Emily Herring to approve the 2020 Candidates for Graduation. All voted in favor. The motion carried.

Discuss/Action Phone System Replacement

Dr. Zellmer presented the board with bids for a new phone system that Technology Director Scott Swartz had started and new director Dustin Hughson had put together working with Heart of Iowa and several vendors. He noted this project was budgeted to be completed this summer with PPEL/SAVE Funds. **Motion** by Jay Stanish seconded by Jared Cook to approve the estimated bid from CDW for \$30,041.67 for phone system replacement at all E-NP Buildings. All voted in favor. The motion carried.

Discuss/Action High School Refrigeration System Replacement

Dr. Zellmer informed the board the refrigeration system at the high school is original to the building from 1993 and now needs replacing. He presented 2 bids that Food Service Director Christie Giguere had obtained from Martin Brothers and Boelter. He recommends going with the lower bid from Martin Brothers and noted this was budgeted for replacement with PPEL/SAVE Funds. **Motion** by Jared Cook seconded by Nick LaVelle to approve the Martin Brothers bid for

the high school refrigeration system replacement at an estimated cost of \$29,113.99. All voted in favor. The motion carried.

Discuss/Action Tiger PACK to Classroom Conversion Bid

Dr. Zellmer stated he and Mr. May and Mr. Henrichs had been collaborating together and with contractors on the best options for utilizing the Tiger PACK space for E-NP Elementary Programming. He presented a bid sheet of bids reflecting bids from contractors on separate aspects of the project, with a 20% contingency built into the budget. Based on the costs they are recommending Honey Creek (Option B) as the bid that best meets our needs and PPEL/SAVE Funds will be used for the project. **Motion** by Marc Anderson seconded by Jay Stanish to approve the Option B bid package with work completed by Honey Creek Design & Build, Havens Electric, Kendall Concrete, and Young Plumbing & Heating as sub-contractors in the amount of \$62,751.60. All voted in favor. The motion carried.

Discuss Superintendent Evaluation

Dr. Zellmer reminded the board that next month we will go into closed session to complete the Superintendent Evaluation for the 2019-20 school year. He noted they will be receiving a document showing his reflections on the 6 Iowa School Leader Standards and then allow the Board to rate him and comment on the standards. He noted two members of the Hubbard-Radcliffe Board will be invited to attend as well. He informed the board the evaluation would be due to Board Secretary Bierle by June 3rd in order to compile the results for the June 8th board meeting.

Administrator/Supervisor/Superintendent Comments

Dr. Zellmer noted Mr. Henrichs was not in attendance, his monthly report is in the packet, the elementary is working hard on collaboration and the parade was enjoyed by many. Mr. Rundall stated his board report was also in the packet, Senior Awards Night would be by next Tuesday on YouTube, etc., driver's ed classes will be held remotely, commencement is scheduled for June 28 and he is asking students to sign up to be filmed walking across the stage if no ceremony can be held. He also noted online learning was hit or miss with the Core classes getting better attendance and thanked everyone for their flexibility. Dr. Zellmer informed the board he had been attending 20-30 zoom meetings per week and districts are currently to plan for 3 scenarios for next school year: start as we are now but mandatory attendance, continue with on-line component but have a certain number of students attend classes each day, and all students return to regular classes. He also noted the District would be getting \$115,000 in CARES School Emergency Relief Fund but will wait to see what the plan is for next year in order to know where the funds would be best spent.

Set Date and Time of Next Regular Meeting

The next regular board meeting will be on Monday, June 8th at 5:15 p.m. with the location and how to participate to be determined by government regulations at the time of agenda posting.

Adjourn

With no further business the meeting was adjourned at 7:12 p.m.