

Eldora-New Providence Schools Board of Education  
Regular Meeting

December 11, 2023 – South Hardin High School Media Center

Present: Board Members: Jared Cook, Nick LaVelle, Emily Herring, Maggie VanderWilt, Breanne Butler, Marc Anderson, Jay Stanish, and Mark Sparrow, Superintendent Dr. Adam Zellmer and Board Secretary Cindy Bierle, and visitors.

Call Meeting to Order

The meeting was called to order at 8:00 p.m. by Board President Jared Cook with the reading of the mission statement “Embracing today’s challenges, preparing for tomorrow’s world.”

Discuss/Action Consent Agenda

The board was presented with a resignation from Lois Mairs and recommendations for Susan Mueller and Brenda Breuer as elementary special ed paras and Lynne Savago as high school counselor. **Motion** by Breanne Butler seconded by Nick LaVelle to approve the consent agenda. All voted in favor. The motion carried. Included in the consent agenda along with the agenda, November regular meeting minutes, report of disbursements, and financial report were the following items: an open enrollment for Aviana Boyer from BCLUW to E-NP; a staff resignation from Lois Mairs as elementary special ed para; and staff recommendations for Susan Mueller and Brenda Breuer as elementary special ed paras and Lynne Savago as high school counselor.

Discuss/Action Certification of Election Results

**Motion** by Emily Herring seconded by Nick LaVelle to certify the 2023 School Board Election results. All voted in favor. The motion carried.

Public Report Time - None

Recognition of School Board Members

Appreciation gifts were presented to Nick LaVelle for 8 years of service, Emily Herring and Marc Anderson for 4 years of service, and outgoing board member Maggie VanderWilt for 10 years of service on the board.

Annual Meeting Called to Order, Superintendent Zellmer

Superintendent Zellmer called the annual meeting to order and the oath of office was presented to re-elected board members Nick LaVelle, Emily Herring, and Marc Anderson, and newly elected board member Mark Sparrow.

Election of Board Officers

Dr. Zellmer asked for nominations for board president. **Motion** by Breanne Butler to nominate Jared Cook as board president seconded by Marc Anderson. Nominations ceased. All voted in favor. The motion carried. Dr. Zellmer then asked for nominations for board vice-president.

**Motion** by Marc Anderson seconded by Jay Stanish to nominate Nick LaVelle as board vice-president. Nominations ceased. All voted in favor. The motion carried.

Appointment of Board Committees

**Motion** by Marc Anderson seconded by Jay Stanish to approve the following board committee appointments:

Buildings/Grounds/Transportation-Nick LaVelle, Jared Cook, and Marc Anderson

Negotiations-Jay Stanish, Emily Herring, and Marc Anderson

Liaison- Jared Cook and Nick LaVelle

School Improvement-Mark Sparrow, Jay Stanish, and Breanne Butler

All voted in favor. The motion carried.

Meeting Dates, Times, and Rules of Order

**Motion** by Marc Anderson seconded by Breanne Butler that the regular meeting of the ENP Board of Education be held on the second Monday of the month, beginning at 7:00 p.m., and that the Board continue to use Robert’s Rules of Order as modified by Board Policy to conduct its meetings. All voted in favor. The motion carried.

Discuss/Action Final Reading of Board Policy 407.6 Licensed Employee Early Retirement

Dr. Zellmer informed the board the early retirement policy was changing to 10 years of paid insurance, unused sick days up to 105 would be paid out at the long term sub rate of \$190.70/day, and the deadline is extended to February 2, 2024. **Motion** by Breanne Butler seconded by Jay Stanish to approve the final reading of Board Policy 407.6 Licensed Employee Early Retirement. All voted in favor. The motion carried.

Discuss/Action Final Reading of Board Policies 405.02, 408.08, 501.03, and 505.08

**Motion** by Jay Stanish seconded by Breanne Butler to approve the final reading of Board Policies 405.02, 408.08, 501.03, and 505.08. All voted in favor. The motion carried.

Discuss/Action Early Retirement Application and Resignation Letter

Dr. Zellmer informed the board we had received one early retirement request from Denise Hansen and he recommends approval. **Motion** by Marc Anderson seconded by Emily Herring to approve the early retirement and resignation of Denise Hansen. All voted in favor. The motion carried.

Discuss/Action SBRC Application for Open Enrollment Out Not on Prior Year Headcount

**Motion** by Emily Herring seconded by Jay Stanish to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$77,708 for MSA for open enrollment out not included in the district's previous year's certified enrollment count. All voted in favor. The motion carried.

Discuss/Action EL Instruction Beyond 5 Years

**Motion** by Breanne Butler seconded by Marc Anderson to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$3,206 for MSA for providing an ELL Program to students who have exceeded five years of weighted funding in the Fall of 2023. All voted in favor. The motion carried.

Discuss/Action 2023 IASB District #5 Representative Vote

**Motion** by Marc Anderson seconded by Nick LaVelle that ENP District vote for Chad Crabb for IASB District #5 Representative. All voted in favor. The motion carried.

Discuss/Action Public Hearing on Proposed Flexibility Account Spending

Dr. Zellmer noted he is recommending that the Board transfer a portion of the excess HSAP balance to the flexibility account to support updates needed to the auditorium, stating we are currently looking at a microphone replacement. In order to do this, a public hearing is required. **Motion** by Breanne Butler seconded by Jay Stanish to set the public hearing on the proposed flexibility account spending for Monday, January 8<sup>th</sup> at 7:00 p.m. at the ENP District Office. Jay noted he is a home school parent and is totally for this and any other spending of these funds for updates. All voted in favor. The motion carried.

Discuss/Action Bid Approval with DB Acoustics for Wireless Microphones

Dr. Zellmer informed the board this purchase is what the flexibility account transfer is intended for. **Motion** by Breanne Butler seconded by Jay Stanish to approve the eight microphone wireless mic system with DB Acoustics for \$14,380. All voted in favor. The motion carried.

Discuss/Action Bid Approval with Midwest Foam and Insulation, Inc.

Dr. Zellmer reminded the board last year over winter break the sprinkler froze and caused water damage to the northeast corner of the high school. He stated we really need to better insulate the north side of the building to prevent this from happening. **Motion** by Marc Anderson seconded by Nick LaVelle to approve the bid with Midwest Foam & Insulation for \$7,600. All voted in favor. The motion carried.

Discuss Facility Next Steps

The board discussed facilities and how to lower the upper-level elementary renovation cost by completing it in phases and hiring it out locally. Continued discussion in the coming months will take place involving the other projects.

Administrator/Supervisor/Superintendent Comments

Dr. Zellmer noted all the reports were in the board packet for the board to read.

Set Date and Time of Next Regular Meeting

The next regular meeting will be on Monday, January 8 at 7:00 p.m. in the District Office.

Adjourn

With no further business the meeting was adjourned at 9:23 p.m.