

HUBBARD-RADCLIFFE COMMUNITY SCHOOL DISTRICT
MONTHLY BOARD MEETING

July 17, 2017

The Board of Education of the Hubbard-Radcliffe Community School District met Monday, July 17, 2017 in the Hubbard Board Room. Board members present Leon Schwartz, Bob Westendorf and Keith England presiding. Absent were Susan Brinkmeyer and Jacob Bolson. Others present were: Superintendent/Elementary Principal Patricia Heinz; Board Secretary Debra England and media—Corey Meints.

Keith England called the regular meeting to order at 6:34PM. Motion by Westendorf, seconded by Schwartz to approve the agenda with the additional item under Employment Contracts—Approve Daycare Director. MC

Motion by Schwartz, seconded by Westendorf to approve the minutes from the June 19, 2017 regular board meeting and the June 29, 2017 special board meeting. MC Motion by Schwartz, seconded Westendorf to approve the reports on budget and warrants. MC

Mrs. Heinz reported her on-boarding plan for new Middle School Principal Joe Taylor. The school participated in the Radcliffe Days Parade and several tours were given after the parade. The gym stages have been completed and look great.

Mr. Taylor did not have a middle school report since he doesn't officially start until August 1st.

Mr. Rundall did not send a high school report.

No community input was received.

Motion by Westendorf, seconded by Schwartz to approve the bids from HDP Construction to do the concrete work at Radcliffe with a bid of \$15,269.75 and the bid of \$13,436.00 for the Hubbard sidewalk work. MC

Motion by Schwartz, seconded by Westendorf to approve the substitute teacher rates for 2017-2018 as presented. MC

Motion by Westendorf, seconded by Schwartz to approve the sharing agreement with BCLUW for the sharing of a Family and Consumer Science Teacher and an Art Teacher for the 2017-2018 school year. MC

Motion by Westendorf, seconded by Schwartz to approve the fuel discounts from both Innovative Ag Services and Radcliffe Farmers Coop Elevator, the Milk Bid from Dean Foods, and the Bread Bid from Bimbo Bakeries USA for the 2017-2018 school year. MC

Motion by Westendorf, seconded by Schwartz to approve the second reading of Board Policy 401.7 and make the policy retroactive to July 1st. MC

Motion by Westendorf, seconded by Schwartz to approve the following authorized check signers for the 2017-18 school year in addition to Debra England—Board Secretary and the Board President. If Board President is unavailable, the Board Vice President or Superintendent may sign payroll checks and the Superintendent can sign vendor checks/accounts payable. MC

Motion by Schwartz, seconded by Westendorf to approve the financial depositories as follows for the 2017-18 school year: Seven million five hundred thousand dollars for the Iowa Schools Joint Investment Trust (ISJIT), Bankers Trust in Des Moines, Green Belt Bank & Trust in Iowa Falls and Security State Bank-Hubbard/Radcliffe. The official bank depository for the district's checking account is Security State Bank. The school district will also maintain certificates of deposits and HIFI accounts at ISJIT, Green Belt Bank & Trust-Iowa Falls and Security State Bank-Hubbard/Radcliffe. MC

Motion by Schwartz, seconded by Westendorf to approve the appointments for the 2017-2018 School Year: Deb England—District Board Secretary/School Business Official; Linda Imsland—District Treasurer; Rick Engel—District Legal Counsel; Lauren Johnson (MS) and Erin Handsaker (Elem)—Homeless Liaisons; Deb England—Equal Opportunity/Affirmative Action/Non-Discrimination Compliance Officer; Lauren Johnson (MS) and Erin Handsaker (Elem)—Multi-Cultural/Gender Fair and District Equity Coordinator (Title IX & VI, and Section 504); Erin Handsaker—Level I Investigator to investigate abuse of students by school employees; PJ Heinz and Joe Taylor—Level I Investigator alternates to investigate abuse of students by school employees; Hardin County Sheriff's Office—Level II Investigator to investigate abuse of students by school employees; and Educational Advancement Review Committee members: Administrators (2): Joe Taylor and PJ Heinz; Educators (3): Sarah Nachazel, Robin Bishop, Nicole Nielsen and Board Members (2): Jacob Bolson and Keith England. MC

Motion by Schwartz, seconded by Westendorf and carried unanimously to approve #20, #21, #26, #27 as our top four Priorities for the Iowa School Board Association as Legislative Priorities for the 2017-2018 school year. MC

Motion by Westendorf, seconded by Schwartz to deny the Open Enrollment Application for Megyn Hollingsworth. MC Motion by Westendorf, seconded by Schwartz to deny the Open Enrollment Application for Aaliyah Gilliam. MC

Motion by Westendorf, seconded by Schwartz to approve contracts for aides Lori Simmerman and Ashley Hardee pending a satisfactory background check. MC Motion by Schwartz, seconded by Westendorf to approve a contract for aide Heather Benson pending a satisfactory background check. MC Motion by Schwartz, seconded by Westendorf to approve an aide/sub contract for Michael Gethman at \$10.00 per hour. MC Motion by Schwartz, seconded by Westendorf

to approve a FT contract for teacher Nick Eller to teach ELL pending approval by the BOEE. MC Motion by Schwartz, seconded by Westendorf to approve a contract for teacher Jessica Blakesley pending a satisfactory background check. MC Motion by Westendorf, seconded by Schwartz to approve a contract for Rebecca Frisbie-Caldwell pending a background check if needed. MC Motion by Westendorf, seconded by Schwartz to approve a contract for Jessica Below as a MS Volleyball Coach. MC Motion by Westendorf, seconded by Schwartz to approve the TLC Positions as follows: Model Teachers – Michelle Pearson, Shannon Smuck, Sarah Allison, Nicole Briggs, Jessica Below and Kelly Matteson and Instructional Coaches Robin Bishop and Sarah Nachazel. MC Motion by Westendorf, seconded by Schwartz to approve Tori Akers as the Daycare Director at \$9.39 pending a satisfactory background check. MC

School Board Election deadline to be on the ballot is coming soon. Encourage people to run. In August we will have an update on how the self-funded health insurance plan finished the first year. We did save money from being fully insured. The board would like to look at both buying and leasing vehicles. England thought a meeting should be scheduled so the Board could meet Mr. Taylor and all the other new staff.

The next regular board meeting will be Monday, August 21, 2017 at 6:30PM in the Radcliffe Elementary Library.

Motion by Westendorf, seconded by Schwartz to adjourn the monthly board meeting at 8:25PM. Motion carried with Westendorf and England voting aye, Schwartz voted nay.