

HUBBARD-RADCLIFFE COMMUNITY SCHOOL DISTRICT  
MONTHLY BOARD MEETING

July 16, 2018

The Board of Education of the Hubbard-Radcliffe Community School District met Monday, July 16, 2018 in the Hubbard Board Room. Board members present Jacob Bolson, Brandy Eilbeck, Leon Schwartz-arrived at 6:39PM, Bob Westendorf and Keith England presiding. Others present were: Superintendent Adam Zellmer; Elementary Principal Brian Mangold; Board Secretary Debra England.

Keith England called the regular meeting to order at 6:32PM.

Motion by Bolson, seconded by Westendorf to approve the agenda. MC

Motion by Westendorf, seconded by Bolson to approve the minutes from the June 18, 2018 regular board meeting. MC Motion by Bolson, seconded by Eilbeck to approve the reports on budget and warrants. MC

Elementary Principal Brian Mangold introduced himself to the board.

Motion by Eilbeck, seconded by Westendorf to approve the first reading of board policy 414.1 Classified Employee Vacation-Holidays-Personal Leave with the changes as presented. MC

Motion by Bolson, seconded by Schwartz to approve the Substitute Teacher and Miscellaneous Pay Rates for 2018-2019. MC

Motion by Eilbeck, seconded by Bolson to approve the sharing agreement with BCLUW for the sharing of a Family and Consumer Science Teacher and an Art Teacher for the 2018-2019 school year. MC

Motion by Westendorf, seconded by Schwartz to approve the fuel discounts from both Innovative Ag Services and Radcliffe Farmers Coop Elevator. MC Motion by Schwartz, seconded by Eilbeck to approve the Milk Bid from Anderson-Erickson Dairy. MC Motion by Schwartz, seconded by Westendorf to approve the the Bread Bid from Bimbo Bakeries USA for the 2018-2019 school year. MC

Motion by Eilbeck, seconded by Schwartz to approve the following authorized check signers for the 2018-19 school year in addition to Debra England—Board Secretary/School Business Official and the Board President. If Board President is unavailable, the Board Vice President or Superintendent may sign payroll checks and the Superintendent can sign vendor checks/accounts payable. MC

Motion by Bolson, seconded by Westendorf to approve the financial depositories as follows for the 2018-19 school year: Seven million five hundred thousand dollars for the Iowa Schools Joint Investment Trust (ISJIT), Bankers Trust in Des Moines, Green Belt Bank & Trust in Iowa Falls and Security State Bank-Hubbard/Radcliffe. The official bank depository for the district's checking account is Security State Bank. The school district will also maintain certificates of deposits and HIFI accounts at ISJIT, Green Belt Bank & Trust-Iowa Falls and Security State Bank-Hubbard/Radcliffe. MC

Motion by Schwartz, seconded by Eilbeck to approve the appointments for the 2018-2019 School Year: Deb England—District Board Secretary/School Business Official; Linda Imsland—District Treasurer; Rick Engel—District Legal Counsel; Lauren Johnson (MS) and Erin Handsaker (Elem)—Homeless Liaisons; Deb England—Equal Opportunity/Affirmative Action/Non-Discrimination Compliance Officer; Lauren Johnson (MS) and Erin Handsaker (Elem)—Multi-Cultural/Gender Fair and District Equity Coordinator (Title IX &VI, and Section 504); Lauren Johnson (MS) and Erin Handsaker (Elem)—Level I Investigator to investigate abuse of students by school employees; Brian Mangold and Joe Taylor—Level I Investigator alternates to investigate abuse of students by school employees; Dr. Adam Zellmer—Level II Investigator to investigate abuse of students by school employees; and Educational Advancement Review Committee members: Administrators (3): Joe Taylor, Brian Mangold and Dr. Adam Zellmer; Educators (3): Sarah Nachazel, Robin Bishop, Nicole Nielsen and Board Members (2): Jacob Bolson and Keith England. MC

It was the consensus of the board to set #27, #19, #30, #15 & #26 as our top Priorities for the Iowa School Board Association as Legislative Priorities for the 2018-2019 school year. MC

Motion by Westendorf seconded by Bolson to accept the resignation of elementary associate Tori Akers. MC

Motion by Bolson, seconded by Schwartz to approve the contract for associate Amber Smitherman, MS Volleyball Coach Jen Sheldahl, MS Football Cheerleading Coach Amy Bonin and MS Basketball Cheerleading Coach Kortney Cresser pending background checks as needed. MC Motion by Schwartz, seconded by Eilbeck to approve the transfer of Brenda Winter from MS Associate to MS Kitchen. MC Motion by Westendorf, seconded by Bolson to approve the \$1 hourly rate increase for Cindy DeMott for completing her Para Certification. MC

Mr. Mangold did not send an elementary report.

Mr. Taylor reported the middle school has ordered a new Science Curriculum. Next year's Professional Development will focus on Student Behavior and Student Engagement.

Mr. Rundall sent a high school report.

Dr. Zellmer summarized the status of our ongoing facilities projects. The board discussed what their needs were for the community signage. John from ISFIS is evaluating the 2 Solar Project Proposals we have received from the 2 vendors. The Administration Team will be meeting to prepare for the upcoming school year. The excess equipment that is for sale is back on the school website.

The board will have a work session at 6PM on July 30 to get the evaluation from John with ISFIS regarding the Solar Projects. We will have a special board meeting on July 30 at 7:30PM.

The next regular board meeting will be Monday, August 20, 2018 at 6:30PM in the Radcliffe School Library.  
Motion by Schwartz, seconded by Bolson to adjourn the monthly board meeting at 8:57PM. MC