

HUBBARD-RADCLIFFE COMMUNITY SCHOOL DISTRICT
MONTHLY BOARD MEETING

September 24, 2018

The Board of Education of the Hubbard-Radcliffe Community School District met Monday, September 24, 2018 in the Hubbard School Board Room. Board members present Jacob Bolson, Brandy Eilbeck, Leon Schwartz, Bob Westendorf and Keith England presiding. Others present were: Superintendent Adam Zellmer; Middle School Principal Joe Taylor; Elementary Principal Brian Mangold; Board Secretary Debra England and media—Corey Meints.

Keith England called the regular meeting to order at 6:30PM.

Motion by Schwartz, seconded by Bolson to approve the agenda. MC

Motion by Eilbeck, seconded by Schwartz to approve the minutes from the August 20, 2018 regular board meeting. MC Motion by Westendorf, seconded by Bolson to approve the reports on budget and warrants. MC

Motion by Eilbeck, seconded by Schwartz to adjourn the board meeting at 6:33PM. MC

Dr. Zellmer called the reorganizational meeting to order. Dr. Zellmer took nominations for President. Bolson nominated Bob Westendorf for President. Schwartz nominated Keith England for President. Bob Westendorf was elected as President. Deb England administered the oath of office to President Westendorf.

Dr. Zellmer took nominations for Vice President. Eilbeck nominated Jacob Bolson for Vice President. Schwartz nominated Keith England for Vice President. England nominated Leon Schwartz for Vice President. Jacob Bolson was elected as Vice President. Deb England administered the oath of office to Vice President Bolson.

Motion by Eilbeck, seconded by Schwartz to approve the 3rd Monday night of the month at 6:30PM and to alternate between the Hubbard and Radcliffe Schools with the exception of the December meeting being on December 20th and the March meeting being on March 25th. MC

Motion by England, seconded by Schwartz to approve the following committee memberships:

Building, Grounds, & Transportation: England & Schwartz

Budget & Finance: Bolson & Eilbeck

School Improvement: Schwartz & Eilbeck

Negotiations: England & Westendorf

Liaison: Westendorf & Bolson, MC.

Dr. Zellmer asked for the boards input on board presentations.

Barry Harrenstein showed the board the new camera security system in Hubbard.

Westendorf chaired the meeting from this point. There was no community input.

Mr. Mangold reported having a very successful Grandparents Day with over 160 visitors. A Book Fair was held in connection with Grandparent's Day which was very successful. A second Book Fair will be scheduled for the month of May during our "showcase" nights. Students enjoyed the Restoration Generation assembly on the first Friday of school. Homecoming Week was fun and the elementary had several special activities for the week.

Mr. Taylor reported Map testing is wrapping up and interventions have started. The Middle School changed their schedule to provide time for Homebase Activities. Fall sports are underway and fall play practice starts today.

Mr. Rundall sent a high school report.

Motion by Bolson, seconded by Schwartz to approve the request for modified allowable growth and supplemental aid of \$159,023.83 for the Hubbard-Radcliffe School's Special Education deficit for the 2017-18 school year. MC

Motion by England, seconded by Eilbeck to approve the Inter-Fund Loan Resolution authorizing the transfer of moneys from the SAVE Fund to the General Fund in the amount of \$62,000 to bear interest at the rate of 1.45% and such inter-fund loan is to be repaid to the SAVE Fund with interest upon receipt of State Aid & Property Tax Payments. This inter-fund loan must be repaid by December 1, 2018. Motion carried on a roll call vote. Ayes: Bolson, Eilbeck, England, Schwartz, Westendorf Nays: None.

Motion by Schwartz, seconded by Eilbeck to approve Keith England as the IASB delegate for the Delegate Assembly. MC

Motion by Bolson, seconded by Eilbeck to appoint Keith England as the representative to the Hardin County Assessor Board. MC

Motion by Eilbeck, seconded by Bolson to approve appointing Jean Engelson as School District Nurse, Erin Handsaker and Lauren Johnson as Guidance Counselors, and Sharon Schwartz as Migrant Coordinator. MC

Motion by Schwartz, seconded by England to approve the District Delivered Service Delivery Plan Review Committee as presented. MC

Motion by Bolson, seconded by Schwartz to approve the Superintendent Goals, Evaluation Process and Evaluation Timeline for the 2018-19 school year. MC

Motion by Eilbeck, seconded by Bolson to approve the IXL Contract for the 2018-19 school year. MC

Motion by England, seconded by Schwartz to approve the Access Copier Printer Lease for 60 months for \$1,209.98 per month with a buy out of the remaining Marco Lease. MC

Motion by Bolson, seconded by Eilbeck to have all fundraising requests be submitted to the board in writing and be approved by the board prior to the event effective January 2, 2019. MC A form will be developed for all fundraising requests

to use. Motion by Eilbeck, seconded by Schwartz to approve the sale of beads for Homecoming and the tailgating fundraisers that the MS is currently doing with the funds to be used for PBIS. MC

Dr. Zellmer asked the board to prioritize the PPEL/SAVE Fund projects and financing options for the proposed projects. He asked board members to fill out his form so the priorities can be established and a plan formulated based on their responses.

Motion by England, seconded by Eilbeck to approve the new language for the Superintendent Contract Amendment paying Dr. Zellmer a flat monthly fee of \$200 for the use of his personal car for in district travel between the four towns and all of the school buildings. MC

Motion by Eilbeck, seconded by England to approve the MS Band Instrument purchase request of 2 clarinets, 3 alto saxophones and 2 trumpets for a total of \$4,825. MC

Motion by Schwartz, seconded by Bolson to approve using SING checks only for our 5-year background checks on all non-certified staff and only doing finger printing on any employee who hasn't been previously finger printed. MC

Motion by England, seconded by Schwartz to accept the resignation of aide/kitchen staff Ashley Whittington. MC

Motion by England, seconded by Schwartz to approve the contract for custodian Robert Pester pending the background check. MC

Motion by Schwartz, seconded by England to approve the contract changes for Jean Engelson, Loralyn Tintjer and Erin Handsaker. MC

Dr. Zellmer shared that the South Hardin Schools Facebook and Twitter accounts show the happenings of both districts. New flag poles have been installed at both Hubbard and Radcliffe. Both buildings are waiting for the door wraps to be installed but rain has put the installation behind schedule. He emphasized the need to decide long-term PPEL and SAVE Plans to formulate the facilities plan.

The next regular board meeting will be Monday, October 15, 2018 at 6:30PM in the Radcliffe School Library.

The Joint Board Meeting with Eldora-New Providence will be Monday, October 22, 2018 at 6:30PM in the Eldora High School Library

Motion by Bolson, seconded by Schwartz to adjourn the monthly board meeting at 8:42PM. MC