

HUBBARD-RADCLIFFE COMMUNITY SCHOOL DISTRICT  
MONTHLY BOARD MEETING

July 15, 2019

The Board of Education of the Hubbard-Radcliffe Community School District met Monday, July 15, 2019 in the Hubbard Board Room. Board members present Jacob Bolson – arrived at 6:37pm, Brandy Eilbeck, Keith England, Leon Schwartz and Bob Westendorf presiding. Others present were: Superintendent Adam Zellmer and Board Secretary Debra England.

Bob Westendorf called the regular meeting to order at 6:30PM.

Motion by Schwartz, seconded by Eilbeck to approve the agenda with the addition of approval of a fundraiser. MC

Motion by England, seconded by Eilbeck to approve the minutes from the June 17, 2019 regular board meeting and the reports on budget and warrants. MC

There was no community input.

Dr. Zellmer reported on the status of summer work projects. He also updated the board on upcoming trainings he would be attending and vacation days he had planned.

Motion by Schwartz, seconded by England to approve the Substitute Teacher and Miscellaneous Pay Rates for 2019-20. MC

Motion by Eilbeck, seconded by England to approve the fuel discounts from Innovative Ag Services. MC

Motion by England, seconded by Eilbeck to approve the following authorized check signers for the 2019-20 school year in addition to Debra England – Board Secretary/School Business Official and the Board President. If Board President is unavailable, the Board Vice President or Superintendent may sign payroll checks and the Superintendent can sign vendor checks/accounts payable. MC

Motion by Eilbeck, seconded by Schwartz to approve the financial depositories as follows for the 2019-20 school year: Seven million five hundred thousand dollars for the Iowa Schools Joint Investment Trust (ISJIT), Bankers Trust in Des Moines, UMB Bank, N.A. in Des Moines, Green Belt Bank & Trust in Iowa Falls and Security State Bank-Hubbard/Radcliffe. The official bank depository for the district's checking account is Security State Bank. The school district will also maintain certificates of deposits and HIFI accounts at ISJIT, Green Belt Bank & Trust-Iowa Falls and Security State Bank-Hubbard/Radcliffe. MC

Motion by England, seconded by Schwartz to approve the appointments for the 2019-2020 School Year: Deb England—District Board Secretary/School Business Official; Linda Imsland—District Treasurer; Rick Engel—District Legal Counsel; Erin Handsaker —Homeless Liaison; Deb England—Equal Opportunity/Affirmative Action/Non-Discrimination Compliance Officer; Briley Sullivan (MS) and Erin Handsaker (Elem)—Multi-Cultural/Gender Fair and District Equity Coordinator (Title IX & VI, and Section 504); Briley Sullivan (MS) and Erin Handsaker (Elem)—Level I Investigator to investigate abuse of students by school employees; Brian Mangold and Sarah Nachazel—Level I Investigator alternates to investigate abuse of students by school employees; Dr. Adam Zellmer—Level II Investigator to investigate abuse of students by school employees; and Educational Advancement Review Committee members: Administrators (3): Sarah Nachazel, Brian Mangold and Dr. Adam Zellmer; Educators (3): Nicole Briggs, Nicole Nielsen, Stuart Sanders and Board Members (2): completed after the November election. MC

Motion by Bolson, seconded by Eilbeck to set #3 Preschool, #7 Mental Health, #15 Alternative Licensure, and #19 School Funding Policy as our top Priorities for the Iowa School Board Association as Legislative Priorities for the 2019-20 school year. MC

Motion by Eilbeck, seconded by England to approve contracts for JH Volleyball Coach – Jamie Reisetter, MS Play – Laura Renault and MS Musical - Laura Renault for the 2019-20 School Year pending background checks. MC

Motion by Schwartz, seconded by Bolson to approve the 2019-20 HR Elementary Handbook. MC

Motion by England, seconded by Schwartz to approve the 2019-20 SH Middle School Handbook. MC

Motion by Bolson, seconded by England to approve the Activities Sharing Agreement with E-NP for the 2019-20 school year. MC

Motion by England and seconded by Bolson to move to closed session at 7:08PM for review of the school safety plan per Code of Iowa 21.5 (1)(i). Motion carried on a roll call vote. Ayes: Bolson, Eilbeck, England, Schwartz, Westendorf Nays: None Motion by Bolson and seconded by Schwartz to move to open session at 7:27PM. Motion carried on a roll call vote. Ayes: Bolson, Eilbeck, England, Schwartz, Westendorf Nays: None.

Motion by Bolson, seconded by England to approve the HR School Safety Plan. MC

Motion by England, seconded by Eilbeck to approve the fundraising request for the sale of T-shirts to raise funds for PBIS activities. MC

The next regular board meeting will be Monday, August 19, 2019 at 6:30PM in the Radcliffe School Library.

Motion by England, seconded by Schwartz to adjourn the monthly board meeting at 7:40PM. MC