

HUBBARD-RADCLIFFE COMMUNITY SCHOOL DISTRICT  
MONTHLY BOARD MEETING & SPECIAL JOINT MEETING

May 16, 2022

The Board of Education of the Hubbard-Radcliffe Community School District met Monday, May 16, 2022 in the Success Room at the Hubbard School. Board members present: Ashley Halvorsen, Laura Imsland, Tracey Rieks – arrived at 7:02PM, Bob Westendorf and Jacob Bolson presiding. Eldora-New Providence board members present: Breanne Butler, Emily Herring, Jay Stanish, Maggie VanderWilt and Vice President Nick LaVelle presiding. Absent were Marc Anderson and Jared Cook. Others present were: Superintendent Dr. Zellmer; Principals Brian Mangold and Kevin Henrichs; Director of Teaching, Learning & Assessment Sherri Walker; Board Secretary Debra England and media—Corey Meints & Rick Patrie.

Jacob Bolson called the H-R Board to order for the regular and joint meeting with E-NP at 7:00PM. Nick LaVelle called meeting to order for E-NP.

Dr. Zellmer presented 2021-22 certified budget amendment. The public hearing was opened and closed with no comments heard or received.

Motion by VanderWilt, seconded by Stanish to approve the agenda. MC Motion by Halvorsen, seconded by Westendorf to approve the agenda with the deletion of item 6.10 Discuss/Action Revision to Series 100 & 200 of Board Policy due to the internet being out in the building. MC

Motion by Westendorf, seconded by Halvorsen to approve the minutes from the April 18, 2022 regular meeting, May 12, 2022 special meeting and the reports on budget and warrants. MC

No community input was received.

Sherri Walker presented information about the K-5 English Language Arts Curriculum and the review process prior to making a recommendation. It was recommended that both districts purchase Collaborative Classroom curriculum. Motion by Stanish, seconded by VanderWilt and carried with Herring abstaining to approve the purchase of the new ELA Curriculum Collaborative Classroom being purchased at a cost of \$82,875 prorated out at 64% of the cost to ENP and 36% of the cost to HR. Motion by Rieks, seconded by Westendorf to approve the purchase of the new ELA Curriculum Collaborative Classroom being purchased at a cost of \$82,875 prorated out at 64% of the cost to ENP and 36% of the cost to HR. MC

Nick LaVelle adjourned the E-NP board meeting at 7:32PM.

Motion by Rieks, seconded by Halvorsen to approve the roof repair contract with Hawkeye Flat Roof Solutions at a cost of \$7,898. MC

Motion by Westendorf, seconded by Rieks to deny the late Open Enrollment Out application for a 10<sup>th</sup> grade student and approve the 5 kindergartener Open Enrollment Out Application requests for the 2022-23 school year. MC

Motion by Halvorsen, seconded by Westendorf to approve the depository resolution of seven million five hundred thousand dollars for the Iowa Schools Joint Investment Trust (ISJIT), Hardin County Savings Bank in Eldora and Security State Bank Hubbard/Radcliffe. Paymentspring - \$30,000 is the vendor for all JMC transactions. The official bank depository for the district's checking account for the rest of the 2021-22 school year will move to Hardin County Savings Bank. (Insurance will stay with Security State Bank). The school district will also maintain certificates of deposit and HIFI accounts at Hardin County Savings Bank-Eldora and Security State Bank-Hubbard/Radcliffe. MC

Motion by Rieks, seconded by Imsland to approve the budget amendment for the 2021-22 Certified Budget. MC

Dr. Zellmer explained that no bread bids were received and only 1 milk bid was received. Motion by Rieks, seconded by Westendorf to approve the Milk Bid with AE Dairy. MC

Motion by Halvorsen, seconded by Imsland to approve the Audit Engagement Agreement with Anderson, Larkin & Co. MC

Motion by Rieks, seconded by Westendorf to approve the transfer of \$3,500 from the All Athletics Activity Fund to the Concessions Activity Fund which are both subaccounts within the Activity Fund to cover the negative balance. MC

Motion by Rieks, seconded by Halvorsen to approve the Sharing Agreements with Eldora-New Providence for the 2022-23 School Year: Director of Teaching, Learning & Assessment, Food Services Director, Transportation Director, Athletic Director, and Webmaster. MC

Motion by Halvorsen, seconded by Rieks to approve the ESSER 3 Plan. MC

Motion by Westendorf, seconded by Rieks to accept the resignations of teachers Kelly Matteson and Rebecca Caldwell and coaches Jamie Reisetter, Paul Miller and JH Volleyball Coach – Briley Oehlert (Sullivan) at the end of the 2021-22 school year. MC

Motion by Imsland, seconded by Halvorsen to approve contracts for Bus Driver – Ricks Polk, JH Baseball Coach – Dante Dolash, and Teachers – Baily Spurgeon and Michaela Friest pending appropriate licensure and background checks. MC

Dr. Zellmer reviewed the School Leadership Standard 2: Ethics & Professional Norms.

Mr. Mangold reported many activities and field trips happened at the end of the school year. The PTO group planned some great activities for the elementary with a Mother-Son Game Night and a Father-Daughter Dance. The Elementary Showcase was on Friday, May 13<sup>th</sup>.

Mr. Spooner sent a report. 8<sup>th</sup> grade graduation will be May 19<sup>th</sup>. The PBIS team will start planning for the 2022-23 school year.

No high school report was sent.

Sherri Walker shared some data from the Conditions for Learning survey. All Assessments have been completed and now that data can be reviewed. The Literacy Pilots are done and work begins on implementation.

Dr. Zellmer thanked staff for their help with the curriculum adoption process.

Dr. Zellmer presented the board with recognition certificates for their service to the school district.

The next regular board meeting will be Monday, June 20, 2022 at 7:00PM in the Radcliffe School Library.

Motion by Westendorf, seconded by Rieks to adjourn the monthly board meeting at 8:33PM. MC