

HUBBARD-RADCLIFFE COMMUNITY SCHOOL DISTRICT  
MONTHLY BOARD MEETING

March 20, 2023

The Board of Education of the Hubbard-Radcliffe Community School District met Monday, March 20, 2023 in the Success Room at the Hubbard School. Board members present: Ashley Halvorsen – via Google, Laura Imsland, Tracey Rieks, Bob Westendorf – via phone and Jacob Bolson presiding. Others present were Superintendent Adam Zellmer; Elementary School Principal Brian Mangold; Middle School Principal Dan Spooner; Director of Teaching, Learning & Assessment Report Sherri Walker; Board Secretary Debra England, and media—Corey Meints and Rebekah Cullinan.

Jacob Bolson called the regular meeting to order at 7:00PM. Motion by Rieks, seconded by Halvorsen to approve the agenda with the addition of item c) SHMS Kitchen under Employment Contracts. MC

Motion by Rieks, seconded by Imsland to approve the minutes from the February 20, 2023 regular meeting and the reports on budget and warrants. MC

The public hearing on the resolution to reduce from five director districts to three director districts, adjust director boundaries and method of election following the 2020 decennial census was opened at 7:01PM. Dr. Zellmer explained the plan to move from 5 director districts to 3. No public comment was received or heard. The public hearing was closed at 7:05PM.

No community input was received.

Mr. Mangold reported the Elementary was starting a Mileage Club next week through May 19<sup>th</sup>. They will be supported by a business to help reward kids for their participation. The Elementary started a Family Literacy Project this week with every family receiving a copy of a book to raise literacy awareness.

Mr. Spooner reported the 8<sup>th</sup> graders will visit the High School on April 11<sup>th</sup>. 8<sup>th</sup> Grade Graduation is scheduled for May 12<sup>th</sup>.

Mr. Rundall did not send a high school report. It was reported that the high school musical was very successful and had good attendance.

Mrs. Walker reported attending the ISU Career Fair to try to attract candidates for our open positions and attended a Student Engagement Conference.

Dr. Zellmer reported that we had 2 high school students qualify for All State Contest. One student even qualified in 2 events. They are 3 of the 400 outstanding performances selected statewide regardless of school size to participate across all speech categories.

Motion by Imsland, seconded by Rieks to accept the resignation of Rachel Hassebroek at the end of the 22-23 school year. MC

Motion by Rieks, seconded by Imsland to approve employment contracts for teachers Lily Ellingson and Ann Clemons, and kitchen assistant Jamie Stephens pending background checks. MC

Motion by Reeks, seconded by Imsland to approve the resolution to change the method of election of directors from five director districts elected by vote of the electors of the entire school district to an election of two directors at-large and three directors from and as residents of designated single member director districts elected by the electors of the entire school district. The board authorizes a change in the number of Director Districts from five to three and for the new districts to be as equal as practicable based on population as determined by the most recent federal decennial census. The board authorizes a change in the District's current director district boundaries as presented. This Resolution with the changes to be effective July 1, 2023. MC

Motion by Reeks, seconded by Imsland to approve the resolution to reduce from five director districts to three director districts, adjust director district boundaries and method of election following 2020 decennial census. The board designated that directors from District 1, 2 and the at-large seat from what was known as District 5 will be up for election in 2023. District 3 and the at-large seat from what was known as District 4 will be up for election in 2025. Motion carried on a roll call vote. Ayes: Bolson, Halvorsen, Imsland, Rieks, Westendorf Nays: None Absent: None.

Motion by Rieks, seconded by Imsland to approve the ESSER 3 Plan. MC

Motion by Halvorsen, seconded by Rieks to approve the Budget Guarantee Resolution for FY2024. MC

Motion by Rieks, seconded by Halvorsen to set the Public Hearing for the 2023-24 Certified Budget on April 17, 2023 at 7:00PM at the Radcliffe School Library. MC

Motion by Rieks, seconded by Imsland to approve the resolution to join the Iowa Local Government Risk Pool for the 2023-24 School Year. MC

Motion by Rieks, seconded by Halvorsen to approve the 2023-24 school calendar. MC

Three vendors submitted bids to take our school pictures for the 2023-24. After discussion and review motion by Halvorsen, seconded by Imsland to approve Images by Mosch as the Hubbard-Radcliffe School Picture Photographer for the 2023-24 School Year. MC

Motion by Rieks, seconded by Halvorsen to approve the Cooperative Agreement with Morningside University for student teachers. MC

Motion by Halvorsen, seconded by Rieks to approve the University of Northern Iowa Cooperative Agreement for student teachers. MC

Motion by Rieks, seconded by Imsland to approve setting April 17, 2023 at 7:00PM for the public hearing for the Instructional Support Levy (ISL) at the Radcliffe School Library. MC

Motion by Reeks, seconded by Imsland to approve the AEA Purchasing Agreement for 2023-24 school year. MC

Motion by Rieks, seconded by Imsland to approve the Access Copier Printer Lease for 60 months for \$1,381.07 per month. MC

Motion by Halvorsen, seconded by Rieks to approve the donation of the Estel Alexander Memorial Bench. MC

Motion by Rieks, seconded by Halvorsen to approve the Boiler Maintenance Service Agreement with Garratt Callahan for \$7,200 per year. MC

After adding May 22 and 23 as additional student days, we have 5.5 hours above the required instructional hours for the 2022-23 School Calendar. We will wait and see what happens in March and April with weather and only add additional makeup time if needed.

Dr. Zellmer discussed our 2023-24 budget which would be approved next month. The district is in a position to do two things. Lower our tax rate for the upcoming year and also start prepaying our GO Bonds. By prepaying we can save the taxpayers interest and fees and pay back the GO Bonds sooner. This would be a year to year decision.

The board was interested in the School Communication System that was presented last month. We just want to make sure that the system can actually put data from the 2 district JMC Systems and roll it into a single system. Dr. Zellmer will be talking to one of their software engineers to have them prove that it would work for our two school districts.

The next regular board meeting will be Monday, April 17, 2023 at 7:00PM in the Radcliffe School Library.

Motion by Imsland, seconded by Rieks to adjourn the monthly board meeting at 8:17PM. MC