

HUBBARD-RADCLIFFE COMMUNITY SCHOOL DISTRICT
MONTHLY BOARD MEETING

August 24, 2023

The Board of Education of the Hubbard-Radcliffe Community School District met Thursday, August 24, 2023 in the Library at the Radcliffe School. Board members present Ashley Halvorsen, Laura Imsland, Tracey Rieks, Bob Westendorf and Jacob Bolson presiding. Others present were: Superintendent Adam Zellmer; Elementary School Principal Brian Mangold; Middle School Principal Kevin Henrichs; Director of Teaching, Learning & Assessment Sherri Walker; Board Secretary Debra England, Staff – Lindsay Gelder and media—Corey Meints.

Jacob Bolson called the regular meeting to order at 7:00PM. Motion by Rieks, seconded by Westendorf to approve the agenda. MC

Motion by Rieks, seconded by Halvorsen to approve the minutes from the July 17, 2023 regular meeting and the reports on budget and warrants. MC

Lindsay Gelder the new counselor at the elementary and shared with the high school wanted to introduce herself.

Mr. Mangold reported the elementary would be implementing a digital PBIS system which should help level-up PBIS this year to reach all students. The staff will be focused on systems and working to strengthen literacy intervention.

Mr. Henrichs has set several building goals. He is focusing attention on Student Attendance, Student Culture and Student Achievement.

Mr. Rundall sent a high school report.

Sherri Walker reported that new-teacher orientation is going well. Lot of work is being done with reviewing special education services.

Dr. Zellmer reported that we had a great all staff meeting on Monday.

Motion by Westendorf, seconded by Rieks to accept the resignations of paras Angene Lyman, Ashley Hardee and Dawn Palmer. MC

Motion by Rieks, seconded by Westendorf to approve employment contracts for Quintin Meldrem-Junior High Boys Basketball and Baseball Coach; Mary Jones-kitchen aide; Rachel Blome-para; Nicole Gummo-para; Theresa Jones-para and Danielle Lance-para and Kids Club Supervisor pending licensure and background checks as required. MC

Motion by Rieks, seconded by Westendorf to approve the Teacher Leadership (TLC) Positions for the 2023-24 school year: Instruction Coach – Nicole Briggs; Mentor Teachers – Nicole Briggs, Joy Corbin, Kaela Dahlsten, Rebecca Jensen, Ashley Smith, and Kristin Topp. MC

Motion by Halvorsen, seconded by Westendorf to approve the Sharing Agreement with Eldora-New Providence for School Counselor for 2023-24 school year. MC

Motion by Westendorf, seconded by Imsland to approve the sharing agreement for school librarian with Webster City Community School. MC

Motion by Rieks, seconded by Imsland to approve the construction project bid form Modern Builders for \$679,600 to build the Hubbard Bus Barn, residing the Northeast & Northwest sides of the Hubbard building and redoing the soffits at Radcliffe. MC

Motion by Rieks, seconded by Westendorf to approve the AIA agreement contract with Modern Design. MC

Motion by Westendorf, seconded by Halvorsen to approve the ESSER 3 Plan. MC

Motion by Imsland, seconded by Halvorsen to approve the fundraiser request to sell Homecoming Beads for PBIS activities. MC

Motion by Rieks, seconded by Westendorf to approve the SHMS Student Handbook as presented. MC

Motion by Halvorsen, seconded by Rieks to approve the Elementary Student Handbook as presented. MC

Dr. Zellmer shared information on the 2023 School Board Election. Since we moved from 5 Director Districts to 3 Director Districts and 2 At-Large, we had 2 board members not up for re-election, but because they were living in the same district all 5 board members will be up for re-election. We attempted to designate who was in which position in our redistricting resolution, but we were informed that there is state law requiring voters to determine who would get which position.

Dr. Zellmer shared the progress on the sale of unused district resources.

Dr. Zellmer updated the board on the progress of the summer projects.

Dr. Zellmer shared the current hiring status with the board. The Middle School might still need a para or two for the 2023-24 school year.

The next regular board meeting will be Monday, September 18, 2023 at 7:00PM in the Success Room at the Hubbard School.

Motion by Westendorf, seconded by Rieks to adjourn the monthly board meeting at 7:59PM. MC