

HUBBARD-RADCLIFFE COMMUNITY SCHOOL DISTRICT
MONTHLY BOARD MEETING
April 15, 2024

The Board of Education of the Hubbard-Radcliffe Community School District met Monday, April 15, 2024 in the Library at the Radcliffe School. Board members present: Marty Eide, Kelli Miller, Tracey Rieks, and Jacob Bolson presiding. Absent – Laura Imsland but arrived via phone at 6:41pm. Others present were: Superintendent Adam Zellmer and Board Secretary Debra England and media—Corey Meints.

CALL REGULAR MEETING TO ORDER

Jacob Bolson called the regular meeting to order at 6:30PM. Motion by Rieks, seconded by Imsland and carried unanimously to approve the agenda.

CONDUCT PUBLIC HEARING ON 2024-25 CERTIFIED BUDGET

Dr. Zellmer commented on the 2024-25 Certified Budget. No public comments were heard or received. Public hearing was closed at 6:33PM.

APPROVE AGENDA

Motion by Rieks, seconded by Eide and carried unanimously to approve the agenda.

CONSENT AGENDA

APPROVE MINUTES, REPORTS ON BUDGET AND WARRANTS

Motion by Rieks, seconded by Miller and carried unanimously to approve the minutes from the March 25, 2024 Budget Notification Statement Hearing and the March 25, 2024 regular meeting and the reports on budget and warrants.

COMMUNITY INPUT

No community input was received.

ADMIN TEAM REPORTS

No Principals or the Director of Teaching, Learning & Assessment attended the meeting. All administrators reports are in the Drive.

BUSINESS ITEMS TO CONSIDER

DISCUSS/ACTION APPROVE THE 2024-25 CERTIFIED BUDGET

Motion by Rieks, seconded by Eide and carried unanimously to approve the 2024-25 certified budget as presented.

DISCUSS/ACTION PERSONNEL ITEMS TO INCLUDE, BUT NOT LIMITED TO EMPLOYMENT RESIGNATION

Motion by Rieks, seconded by Eide and carried unanimously to accept the resignations of Calvin Bergan Teacher and Jamie Swanson, paraeducator.

FMLA LEAVE REQUEST

Motion by Miller, seconded by Rieks and carried unanimously to approve the FMLA Leave Request for Rebecca Jensen.

DISCUSS/ACTION APPROVAL OF SOLAR ENERGY PROJECT WITH 413 SOLUTIONS

Motion by Rieks, seconded by Eide and carried unanimously to approve 413 Solutions to develop the specifications and conduct the bid procurement process for the solar project with a maximum cost of \$1,416,222. The change in the cost is \$16,752 which is for fencing around the ground mount proposal at the HR Elementary Building.

DISCUSS/ACTION DISCUSS/ACTION RATIFICATION OF 2024-25 HREA CONTRACT & ISSUANCE OF CONTRACTS

Motion by Rieks, seconded by Eide and carried unanimously to approve the ratification contracts and issuance of contracts for the Hubbard-Radcliffe Education Association (HREA) for the 2024-25 School year as presented. The HREA Union and the District settle on a 2-year agreement.

DISCUSS/ACTION APPROVAL OF 2024-25 SUPPORT STAFF CONTRACTS AND ISSUANCE OF CONTRACTS

Motion by Rieks, seconded by Eide and carried unanimously to approve contracts for support staff for the 2024-25 School year as presented.

April 15, 2024 board meeting page 2 of 2

DISCUSS/ACTION 2024-25 ADMINISTRATORS, DIRECTORS, AND SECRETARIAL SALARY RECOMMENDATIONS AND ISSUANCE OF CONTRACTS

Motion by Rieks, seconded by Eide and carried unanimously to approve contracts for administrators, directors and secretarial staff for the 2024-25 School year as presented.

DISCUSS/ACTION APPROVE AUXILIARY BUS ROUTE RATES FOR 2024-25

Motion by Rieks, seconded by Miller and carried unanimously to approve the auxiliary bus route rates for the 2024-25 as presented.

DISCUSS/ACTION RESOLUTION TO ALLOCATE MEDIA & ED SERVICES FUNDS TO CENTRAL RIVERS AEA FOR THE 2024-25 SCHOOL YEAR

Motion by Rieks, seconded by Miller and carried unanimously to approve a resolution to allocate our media and ed services money to Central Rivers AEA for the 2024-25 School Year.

DISCUSS/ACTION APPROVE BID FOR ACOUSTICAL PANELS FOR SHMS OLD GYM

Motion by Miller, seconded by Rieks and carried unanimously to approve the bid with DB Acoustics for \$38,285 for Acoustical Panels for the Old Gym at Hubbard and to use HSAP Funds for this project.

DISCUSS/ACTION APPROVE CARPET REPLACEMENT BID AT HR ELEMENTARY

Motion by Rieks, seconded by Eide and carried unanimously to approve the carpet replacement bid with VIP for \$18,007 for the HR Elementary School.

DISCUSS/ACTION APPROVE LOCKER REPLACEMENT BID AT HR ELEMENTARY

Motion by Rieks, seconded by Eide and carried unanimously to approve the locker replacement bid with VIP for \$36,260 for the HR Elementary School.

DISCUSS/ACTION FUNDRAISING REQUESTS

Motion by Rieks, seconded by Miller and carried unanimously to approve the elementary fundraiser request to sell slushies to raise money for the May 8th Character Counts Iowa Cubs Game.

DISCUSS/ACTION APPROVE PUBLIC HEARING DATE ON PROPOSED FLEXIBILITY SPENDING

Motion by Rieks, seconded by Eide and carried unanimously to set the Public Hearing on Proposed Flexibility Spending transfer of HSAP Carryover to the Flexibility Account for Monday, May 20, 2024 at 6:30PM at the SHMS Success Room.

DISCUSS/ACTION APPROVE PUBLIC HEARING DATE ON SALE OF OLD HUBBARD BUS BARN

Motion by Rieks, seconded by Eide and carried unanimously to set the Public Hearing for the Sale of the Old Hubbard Bus Barn on Monday, May 20, 2024 at 6:30pm at the SHMS Success Room.

DISCUSS ONGOING & UPCOMING FACILITIES PROJECTS

Dr. Zellmer reported the punch list should be finalized by April 25th. Items are being moved to the new bus barn. The public entrance for the fitness center/track will be moved. The Elementary will be bringing some proposals for playground equipment in the coming months.

DISCUSS CURRENT STATUS OF LEGISLATIVE SESSION

Dr. Zellmer updated the board on the status of this legislative session.

REGULAR BOARD MEETING

The next regular board meeting will be Monday, May 20, 2024 at 6:30PM in the Success Room at the Hubbard School.

ADJOURNMENT OF MONTHLY BOARD MEETING

Motion by Rieks, seconded by Eide and carried unanimously to adjourn the monthly board meeting at 7:11PM.

Jacob Bolson, Board President

Debra England, Board Secretary