

HUBBARD-RADCLIFFE COMMUNITY SCHOOL DISTRICT  
MONTHLY BOARD MEETING  
July 22, 2024

The Board of Education of the Hubbard-Radcliffe Community School District met Monday, July 22, 2024 in the Superintendent's Office at the Hubbard School. Board members present: Marty Eide, Kelli Miller and Jacob Bolson presiding. Absent were Laura Imsland and Tracey Rieks. Others present were: Superintendent Adam Zellmer; Board Secretary Debra England, and media—Corey Meints.

CALL REGULAR MEETING TO ORDER

Jacob Bolson called the regular meeting to order at 6:30PM. Motion by Miller, seconded by Eide and carried unanimously to approve the agenda.

CONSENT AGENDA

APPROVE MINUTES, REPORTS ON BUDGET AND WARRANTS

Motion by Eide, seconded by Miller and carried unanimously to approve the minutes from the June 17, 2024 regular meeting and the reports on budget and warrants.

COMMUNITY INPUT

No community input was received.

BUSINESS ITEMS TO CONSIDER

DISCUSS/ACTION APPROVE FINAL READING OF BOARD POLICIES 705.1R1, 705.1R2, 705.4, 705.4R1

FEDERAL GRANT PROCURMENT

Motion by Eide, seconded by Miller and carried unanimously to approve the final reading of Board Policies 705.1R1, 705.1R2, 705.4, 705.4R1 Federal Grant Procurement.

DISCUSS/ACTION APPROVE 1<sup>ST</sup> READING BOARD POLICY 707.5 AND 707.5-R1

Motion by Eide, seconded by Miller and carried unanimously to approve the first reading of Board Policy 707.5 and 707.5-R1 Internal Controls.

DISCUSS/ACTION APPOINTMENTS FOR 2024-25 SCHOOL YEAR

Motion by Eide, seconded by Miller and carried unanimously to approve the appointments for the 2024-2025 School Year: Deb England—District Board Secretary/School Business Official; Linda Imsland—District Treasurer; Katherine Beenken & Ahlers & Cooney Law Firm—District Legal Counsel; Lindsay Gelder —Homeless Liaison; Deb England—Equal Opportunity/Affirmative Action/Non-Discrimination Compliance Officer; Kristine Kiley (MS) and Lindsay Gelder (Elem)—Multi-Cultural/Gender Fair and District Equity Coordinator (Title IX &VI, and Section 504); Kristine Kiley (MS) and Lindsay Gelder (Elem)—Level I Investigator to investigate abuse of students by school employees; Brian Mangold and Kevin Henrichs—Level I Investigator alternates to investigate abuse of students by school employees; Dr. Adam Zellmer—Level II Investigator to investigate abuse of students by school employees; and Educational Advancement Review Committee members: Administrators (3): Kevin Henrichs, Brian Mangold and Dr. Adam Zellmer; Educators (3): Nicole Briggs, Nicole Nielsen, Brynn Brass and Board Members (2): Negotiations Committee Members.

DISCUSS/ACTION LIBRARIAN SHARING AGREEMENT WITH WEBSTER CITY COMMUNITY SCHOOLS

Motion by Miller, seconded by Eide and carried unanimously to approve the sharing agreement for school librarian with Webster City Community Schools.

DISCUSS/ACTION KIDS CLUB, ELP, & PRESCHOOL FEES 2024-25

Motion by Eide, seconded by Miller and carried unanimously to approve the fee schedules for Kids Club, ELP and Preschool for the 2024-25 school year as presented.

DISCUSS/ACTION 2024-25 HANDBOOK

Motion by Miller, seconded by Eide and carried unanimously to approve the 2024-25 Elementary and Middle School Handbooks.

DISCUSS/ACTION FUEL BIDS 2024-25

Motion by Eide, seconded by Miller and carried unanimously to approve the \$ .03 fuel discounts from both Innovative Ag Services and Radcliffe Farmers Coop Elevator for the 2024-2025 school year.

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DISCUSS/ACTION PERSONNEL ITEMS TO INCLUDE, BUT NOT LIMITED TO  
EMPLOYMENT CONTRACTS

Motion by Miller, seconded by Eide and carried unanimously to approve employment contracts for Paraeducators Maggie Melton and Katelyn Mathis and for Della McCrabb teacher, pending background checks where required.

DISCUSS CURRENT HIRING UPDATE

Dr. Zellmer reported he is still looking for bus drivers and Middle School paras for the 2024-25 school year.

DISCUSS SUMMER PROJECTS

Dr. Zellmer gave an update on the summer projects. The Solar Project is in the permitting process with Alliant Energy.

REGULAR BOARD MEETING

The next regular board meeting will be Monday, August 19, 2024 at 6:30PM in the Radcliffe School Library.

ADJOURNMENT OF MONTHLY BOARD MEETING

Motion by Eide, seconded by Miller and carried unanimously to adjourn the monthly board meeting at 7:03PM.

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Jacob Bolson, Board President

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Debra England, Board Secretary