

HUBBARD-RADCLIFFE COMMUNITY SCHOOL DISTRICT
MONTHLY BOARD MEETING
April 21, 2025

The Board of Education of the Hubbard-Radcliffe Community School District met Monday, April 21, 2025 in the Success Room at the Hubbard School with board members present: Marty Eide, Laura Imsland, Kelli Miller, and Jacob Bolson - via phone. Absent Tracey Rieks. Others present were: Superintendent Adam Zellmer; Principals Brian Mangold, Kevin Henrichs; Board Secretary Debra England; staff Carole Spiehs, Ellen Mesch and media—Gene Newgaard.

CALL REGULAR MEETING TO ORDER

Dr. Zellmer called the regular meeting to order at 6:30PM to facilitate the meeting.

CONDUCT PUBLIC HEARING ON 2025-26 CERTIFIED BUDGET

Dr. Zellmer commented on the 2025-26 Certified Budget. No public comments were heard or received. Public hearing was closed at 6:31PM.

APPROVE AGENDA

Motion by Imsland, seconded by Miller and carried unanimously to approve the agenda.

CONSENT AGENDA

APPROVE MINUTES, REPORTS ON BUDGET AND WARRANTS

Motion by Eide, seconded by Miller and carried unanimously to approve the minutes from the March 10, 2025 regular meeting, March 24, 2025 Budget Notification Statement Hearing and the March 24, 2025 special meeting and the reports on budget and warrants.

COMMUNITY INPUT

No community input was received.

REPORTS

HR ELEMENTARY PRINCIPAL REPORT

Mr. Mangold reported having a Book Fair and raising funds to help purchase new library books for next year and also books for Books for Kids in the fall. The elementary started their Mileage Club after spring break. The 3rd Grade received the Just Like Caitlin books donated by the Hansen Family.

SOUTH HARDIN MIDDLE SCHOOL PRINCIPAL REPORT

Mr. Henrichs reported ISASP testing will be finished on Tuesday. On May 8th we will have the Move Up Day for all 5th graders. All 8th graders attended the Career Expo at the high school on April 11th. Mrs. Berg took students to the State FFA Convention on April 14 & 15th.

SOUTH HARDIN HIGH SCHOOL PRINCIPAL REPORT

Mr. Rundall sent a high school report.

DIRECTOR OF TEACHING, LEARNING, & ASSESSMENT REPORT

Sherri Walker sent a director of teaching, learning and assessment report.

SUPERINTENDENT REPORT

Dr. Zellmer commented that the superintendent report is in the drive

BUSINESS ITEMS TO CONSIDER

DISCUSS/ACTION APPROVE THE 2025-26 CERTIFIED BUDGET

Motion by Imsland, seconded by Eide and carried unanimously to approve the 2025-26 certified budget as presented.

DISCUSS/ACTION PERSONNEL ITEMS TO INCLUDE, BUT NOT LIMITED TO
EMPLOYMENT RESIGNATION

Motion by Miller, seconded by Imsland and carried unanimously to accept the resignation of Maggie Melton, paraeducator effective April 25, 2025.

FMLA LEAVE REQUEST

Motion by Miller, seconded by Eide and carried unanimously to approve the FMLA Leave Request for Jacey Bathie.

DISCUSS/ACTION APPROVE GARRATT CALLAHAN YEARLY BOILER SERVICE AGREEMENT FOR HR ELEMENTARY

Motion by Imsland, seconded by Miller and carried unanimously to approve the Boiler Maintenance Service Agreement with Garratt Callahan for \$7,200.

DISCUSS/ACTION TIMBERLINE MEDICAID BILLING 3-YEAR SERVICE AGREEMENT

Motion by Imsland, seconded by Eide and carried unanimously to approve the 3-year Timberline Medicaid Billing Agreement for July 2025 – June 2028.

DISCUSS/ACTION MIDDLE SCHOOL FUNDRAISER REQUESTS FOR PBIS

Motion by Eide, seconded by Miller and carried unanimously to approve the Middle School fundraiser requests to sell eggs and ducks to raise money for the PBIS end of the year activities.

DISCUSS/ACTION APPROVE FALL & WINTER ACTIVITIES SUPPLEMENTAL CONTRACTS FOR 2025-26

Motion by Eide, seconded by Imsland and carried unanimously to approve the fall & winter activities Supplemental Contracts for 2025-26 as presented.

DISCUSS/ACTION REVIEW 800 SERIES OF BOARD POLICY

Motion by Miller, seconded by Imsland and carried unanimously to approve the review of the 800 Series of School Board Policy.

DISCUSS 2025 LEGISLATIVE SESSION

Dr Zellmer updated the board on what has been happening or not happening during this legislative session.

DISCUSS 2025-26 HIRING UPDATE

Dr. Zellmer informed the board that all contracts offered to teachers have been returned. We are still looking for a part-time elementary Music Teacher. We may need to be creative to fill that position.

REGULAR BOARD MEETING

The next regular board meeting will be in the Radcliffe School Library and the date and time will be determined at a later date.

ADJOURNMENT OF MONTHLY BOARD MEETING

Motion by Imsland, seconded by Eide and carried unanimously to adjourn the monthly board meeting at 7:02PM.

Jacob Bolson, Board President

Debra England, Board Secretary