

**Hubbard-Radcliffe Community School District
Regular Meeting of the Board of Directors**

Monday, September 15, 2025 –6:30 PM at the HR Elementary Library, Radcliffe, IA

- I. Call Regular Meeting to Order (Read Mission Statement) - *Embracing today's challenges, preparing for tomorrow's world.***
- II. Approve Agenda**
- III. Consent Agenda**
 - A. [Approve Minutes of Previous Meetings](#)
 - B. [Approve Reports on the Budget and Approve Warrants](#)
- IV. Community Input**
- V. Admin Team Reports:**
 - A. [HR Elementary Principal Report](#)
 - B. [ENP Elementary Principal Report](#)
 - C. [SHMS Principal Report](#)
 - D. [SHHS Principal Report](#)
 - E. [Director of Teaching & Learning Report](#)
 - F. Superintendent Report
 - G. Board Comments
- VI. Business Items to Consider**
 - A. Discuss/Action Personnel Items to include but not limited to:
 1. Resignations - none
 2. New Contracts- [Shannon Teske as paraeducator](#), [Yvette Jesse as Kids Club Supervisor](#)
 3. Lane Change Request- none
 4. FMLA Request- [Shannon Wuebke](#)
- VII. [Discuss/Action Open Enrollment Requests-](#)**
 - A. Discuss/Action on Preventative Maintenance contracts for all HVAC in buildings
 1. [South Hardin Middle School](#)
 2. [Hubbard-Radcliffe Elementary School](#)
 - B. [Discuss/Action on 25-26 Revised Service Agreement with Central Rivers AEA](#)
 - C. [Discuss/Action Second reading on Board Policy#403.1 Employee Physical](#)
 - D. [Discuss/Action second reading on Board Policy #705.3 Payment for Goods and Services](#)
 - E. Discuss upcoming board elections
 - F. [Discuss upcoming school board convention in Des Moines, Thursday, 11-20-2025.](#)
 - G. Discuss items for October 13, 2025 joint meeting
- VIII. The next regular board meeting is a joint meeting with the Eldora-New Providence Board, October 13th, 2025 @ 7:30 PM at the SHMS in the Success Center. A joint board workshop will be held at 6:00 PM prior to the meeting with IASB.**
- IX. Adjourn**

I have added the ENP Elementary report to our regular meeting agenda. She will not be present, but it is another small step of bringing people together and for you to know what they are doing over there.

1. No resignations
2. I would recommend we approve Shannon Teske to be a paraeducator at Radcliffe Elementary. Shannon is the niece of Cari and will be a good addition to the staff.
3. No lane change request at this time.
4. Shannon Wuebker is requesting an FMLA leave request for maternity leave in January.

B. Open Enrollment request There is an open enrollment request I have been working on and I am not satisfied with timing and after further research the family moved to Radcliffe and want to go to Roland Story for home school. They were residents of Ballard last year and failed to complete paperwork for Roland Story. I recommend we deny open enrollment applications.

C. I would recommend we sign a preventative maintenance agreement with Winger Corporation to service our HVAC in both South Hardin Middle School and Radcliffe Elementary. This is a great investment in our equipment and can prevent major problems from happening. The detailed list of what they will do is included in the packet.

D. I would recommend we approve the revised service agreement with CRAEA for 25-26 year for \$27,619.

E. I would recommend we approve the second reading on Board Policy#403.1 Employee Physical Examinations.

F. I would recommend we approve the second reading on Board Policy#705.3 Payment for Goods and Services.

G. I know that Tracey has filed paperwork for reelection, but I have not heard of anyone running for Kelli's open spot.

H. If anyone is planning to attend the convention, please let Deb know and she will get you registered.

I. Discuss items for October 13, 2025 joint meeting. Remember the workshop begins at 6:00 pm with IASB and the meeting will start at 7:30. The EN-P board asked for my vision for 5-10 years and goals for the future. Also talked about the proration of kids in our whole grade sharing.